Building / Property Usage AgreementPlease fill out and place in secretary's mailbox for processing.

Event Details

Requester Notified of Approval

Event:	Date of Application:		
Date of Event: Event Start Time Your End Time	Event:	Personal	Church □
Person in Charge Work Phone	Date of Event: Event Start Time	Event End Time	_
Equipment Needed Sound System Overhead Projector TV/VCR Other	Your Set Up Time Starts: Your En	nd Time after clean up	
Equipment Needed Sound System Overhead Projector TV/VCR Other	Work Phone Cell Phone	Home Phone	
Sound System Overhead Projector TV/VCR Other		1101110 1 110110	
Sound Technician Housekeeping Usher/Greeters Musicians Other Building or Property Needed Sanctuary Fellowship Hall Kitchen Restrooms Youth Center Classroom Church Grounds/Other I understand that a love offering to help offset the increased cost of building usage would be appreciated. The amount of the love offering will be decided upon and paid prior to the event. I agree to pay for any damages to any items, equipment, the building or property area of the church that might occur during my event. I agree to pay for any personal liabilities, including injury, ambulance fee and medical costs, for those attending this event for which I have requested usage of the church or grounds. I understand that the church is not liable for any accidents or injuries that occur during my group's activities in the building or on the property. I agree to see that every thing is left clean and put back in its proper place and all trash will be put outside in the dumpster. Please note emergency phone numbers, location of fire extinguishers, and other		Other	_
Other	Personnel Needed		
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	Applicant's Signature	Date	
			shers, and other
Office Use Only Assoc. Pastor's Signature: Approval Date	Assoc Destor's Cignoture:	Approval Date	
Office Manager's Signature: Approval Date	O.C. M	 	

Contacted Dept. Leaders

Church Map Showing Exits and Fire Extinguishers



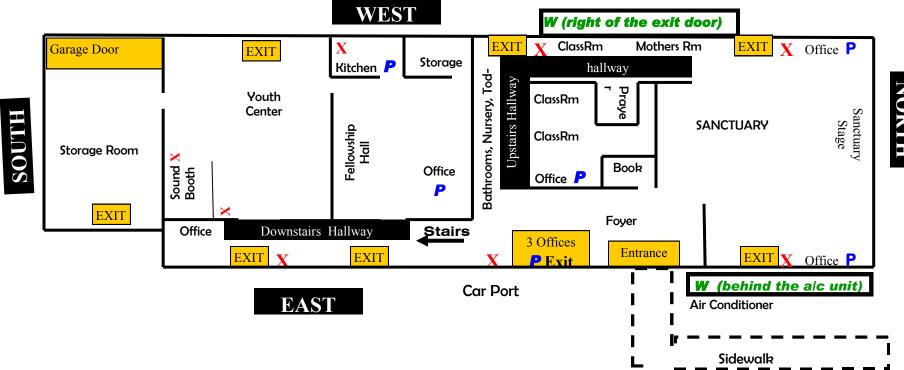
The **red** X indicates where the fire extinguishers are located in the building.



The green **W** indicates where water hoses are located on the property.



The **blue P** indicates where the phones are located in the building.



Church Information

Lifechanger Church, Phone 918-341-8344

Location: 2221 Cornerstone Ave., Claremore 74017

Maintenance/Emergency: David Estes 381-9900

Office Manger: Vickie Nutter 918-530-1752

EMERGENCY Dial 911

Ambulance 341-2477, Fire 341-1477, Police 341-1212

General Rules of Conduct On Church Property

- No foul language, smoking, alcoholic beverages or illegal drugs are allowed.
- The church is not liable for any accidents or injuries that occur during your event.
- No one is to be in the sound booths, private offices or on the sanctuary platform.
- Any church representative that has to be present during your event is to be paid.
- Leave no children unattended.